



**REGULAR MEETING OF THE COMMON COUNCIL
MIDDLETOWN, CONNECTICUT
August 6, 2012**

Regular Meeting	A Regular Meeting of the Common Council of the City of Middletown was held in the Council Chamber of the Municipal Building, on Monday, August 6, 2012 at 7:00 p.m.
Present	Mayor Daniel T. Drew, Council Members Thomas J. Serra, Ronald P. Klattenberg, Mary A. Bartolotta, Gerald E. Daley, Robert P. Santangelo, Hope P. Kasper, Grady L. Faulkner, Jr., Philip J. Pessina, Joseph E. Bibisi, Linda Salafia, Todd G. Berch, and Deborah A. Kleckowski; Corporation Counsel Daniel B. Ryan, Sergeant-at-Arms Officer Cyr and Inglis, and Council Clerk Marie O. Norwood.
Also Present	Hartford Courant Reporter Shawn Beals, Middletown Press Reporter Jim Salemi, and twenty-five members of the public
Meeting Called to Order	Mayor Drew calls the meeting to order at 7:02 p.m. and leads the public in the Pledge of Allegiance.
Call of Meeting Read	The Call of Meeting was read and accepted. Mayor Drew declares the Call a Legal Call and the Meeting a Legal Meeting. He welcomes everyone to the meeting.
Motion to Amend Agenda	Councilman Serra moves to amend the agenda by adding agenda items 10G, Emergency Purchase for Public Works; agenda item 10H, Emergency Purchase for the Parking Department; substituting agenda item 12-3 which shows the fiscal impact. Councilman Pessina seconds the motion. The Chair calls for the vote and it is unanimous to approve with twelve aye votes. The Chair states the motion is approved unanimously.

Agenda Item	3
Description	Presentation

The Chair recognizes Councilwoman Kasper for agenda item 3. Councilwoman Kasper asks that Daniel Barone and Devin Darley come forward. She reads a citation commending Devin Darley and Daniel Barone for their quick actions that helped save one of their fellow employees. She thanks them for what they did. They receive a standing ovation from the Council and members of the public.

The Chair states without opposition, the citation is approved; he offers his congratulations and states it was a harrowing morning and he arrived on the scene behind police cruisers and fire trucks and their quick thinking and actions helped make the day not end in tragedy. He also thanks the Fire and Police Departments for the work they do and thanks everyone very much.

Resolution No.	155-12
File Name	cccommendationfordarley-barone.docx
Description	Commending Daniel Barone and Devin Darley for their actions.
(Approved)	

WHEREAS, the Water and Sewer Department employees work to maintain the water and sewer systems within the City of Middletown; and

WHEREAS, their work can involve construction and excavation of City property to improve and repair the water and sewer systems; and

WHEREAS, on June 27, 2012 a crew was working on a repair to the sewer line on Bailey Road, putting a chain around a trench box in a ten-foot deep trench, when a worker lost his footing and fell into the trench; and

WHEREAS, a small portion of the side wall of the trench collapsed while the worker was in it and the Utility worker jumped down to try to help his co-worker out; and

WHEREAS, while the Utility worker attempted to help his fellow worker, the Field Maintenance Manager used the excavator bucket to hold back the area of the trench from collapsing further.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL OF THE CITY OF MIDDLETOWN: That, on behalf of the Citizens of Middletown, we commend Devin Darley, Assistant Field Maintenance Manager and Daniel Barone, Utility Worker III, for their quick response in coming to the aid of a co-worker that prevented further harm and injury to their co-worker; their actions exemplify the courage and respect the City's workforce has for its colleagues as well as members of the public.

Agenda Item	4
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Description

Approval of Minutes

The Chair asks for a motion to approve the minutes of the regular Common Council meeting of July 2, 2012 at 7 p.m. meeting; Special Meetings of July 2, 2012 at 6 p.m., July 12, 2012 at 7 p.m., and July 23, 2012 at 6:30 p.m.; the minutes of the meetings having been deposited with the Mayor and Corporation Counsel and copies of the same having been served on each and every Council Member, the reading of the same having been dispensed with, Councilman Berch moves them for approval and there is a second by Councilwoman Kasper. The Chair asks if there is any further discussion; hearing none, he calls for the vote. Councilman Bibisi, Councilwoman Bartolotta, and Councilwoman Kasper abstain from the vote of the minutes of July 23; Councilman Klattenberg, Daley and Pessina abstain from the vote of the minutes of July 2, 2012. The Chair states the minutes are approved with the noted abstentions.

Agenda Items

5 and 6

Description

Public Hearing on the Bond Ordinance appropriating \$37 million for the Mattabassett Regionalization Project.

Public Hearing Opens

The Chair opens the public hearing on all Bond Ordinances at 7:09 p.m.; he states there will be a public hearing on all other agenda items after this public hearing. The Chair asks that they state their name and address for the record.

Earl Roberts states the issues he is concerned with, he is for public health; tonight we are being asked to forego our monies to \$37 million and it is unfortunate. He can go back many years not to have taken the opportunity to join the district and save money and that is water over the dam. When it comes to issues of compliance, they should have been brought through Water Pollution and Control. The costs to maintain it were high throughout the years he watched it. He opposes the \$13 million and \$37million and when public hearings were brought and he brought forward a new plant with Pratt and Whitney with Kleen Energy to buy in for the pipe structure. He hopes what is being asked for on this plan is this number accurate. He believes it is demolition, the construction of the pump and the piping. The other point is the ability to pay with all the bonding coming on the line. There is a lot of bonding and we are not out of the woods with this economy and what is the alternative and the urgency. Can it wait a couple of more years and are we in default with what we are doing or Mattabassett getting our \$13 million. This is big debt.

Sebastian Giuliano addresses the bond issue and states it probably comes to once in a generation that an issue faces Middletown that is pivotal and this is one of those decisions. It is a process that has been going on for 16 or 17 years and it is an important step in its completion. It is important for the environmental health for this area and it is important that it will impact the economic development of the City of Middletown.

Noted for the Record

Councilman Berch and Councilwoman Bartolotta leave the chamber at 7:14 p.m.

Mr. Giuliano states anyone of the reasons is sufficient to pass the ordinance; the citizens will have their say on this and the best message you can send to our citizens and partners in the district is that it has the full support of the administration and legislation. He asks that it be adopted by all, as well as the referendum resolution to put it on the ballot in November.

Jose Spadaccini, Bartholomew Road, states it has been asked that we demolish the antiquated water treatment plant on River Road. This will stimulate growth and open the river front and with the former Peterson terminal, we will own the riverfront from Harbor Park to the existing sewage plant. He hopes the Council will endorse it.

Quentin Phipps, Director of the Downtown Business District states he supports this ordinance. The gravity of the move is one of the most important investments of downtown and the river front. It will have economic impact and quality of life and environmental impact. We cannot afford this not to happen. The downtown businesses support this ordinance and on the financial side, the bonding, there is room for this. We can afford this.

Noted for the Record

Councilwoman Bartolotta and Councilman Berch take their seats at 7:17 p.m.

The Chair asks if there are other members of the public wishing to speak on the bond ordinance. Mr. Roberts states one point he wanted to make was putting the building south; it has been known that the Roth Wells are influenced by the river and the Mattabassett is above the wells and it can impact the well field. No matter how clean you get the effluent, it still influences the water supply.

Public Hearing Closes

The Chair, seeing no one coming forward to address this item, closes the public hearing on the bond ordinance at 7:19 p.m.

Agenda Item	7 and 8
Description	Public Comment on Agenda Items

Public Hearing Opens	<p>The Chair opens the public hearing on all agenda items at 7:19 p.m. asking anyone who wishes to address these matters to come forward.</p> <p>Dave Darling, past president of Middletown Sports Hall of Fame speaks in support of approval of agenda item 12-12. In 1993, the Sports Hall moved into its present location. 241 people have been inducted and memorabilia occupy most of the hall. The building roof has deteriorated. Maintenance has been done, but conditions are worse and he hopes you will support this resolution.</p> <p>Phil Cacciola, VFW Member and Director of the Sports Hall of Fame asks for support of agenda item 12-12; he had the opportunity to go on the roof with the roofer that looked at it and he was surprised there was not more damage. We need to get the roof fixed because events are going on at American Legion and Sports Hall of Fame. He asks for the Council's support for this resolution.</p> <p>Quentin Phipps speaks to agenda item 12-8 and to the appropriation for Midnight on Main. The great thing on these investments is that Middletown is a healthy and growing community. We can look back and see a different downtown and this will continue the growth of the downtown. The 25,000 sponsorship for Midnight, over 10,000 people took part last year, shopping downtown and spending time downtown. It is \$2 a person and worth it. This is the second one and more people will see how great Middletown is. For the \$60,000 for the deed restriction at 350 Main Street, it will help the growth of Middletown and is a great location for a restaurant. It will help Middletown be an awesome place to live.</p> <p>Sebastian Giuliano supports the appropriation for Planning, Conservation and Development for Capital Liquors and Planning, Conservation, and Development appropriation for the Chamber's summer employment and the Mayor's Office request for Midnight on Main. It was a huge success. It is important to keep it going. The summer employment is good and we should be budgeting them and not appropriations from the general fund. As far as capital Liquors, it is a long time coming to wrap it up and he urges the funding be approved to see it through.</p> <p>Earle Roberts addresses the salary increases; bad timing. Appropriations for full time Police, he thinks there should be questions for all this. The speaking for Midnight on Main is this for this year or last year. Is it for next year and why wasn't it in the budget. Agenda Item 12-7, The Canoe Club, giving a reprieve; he didn't know the rent was that low. Who is responsible that the alarm is not there. That is a major question and has not been dealt with openly. The \$60,000 for the liquor license. I don't want my money to go for this; why shouldn't the businesses on Main Street be doing that. I don't think this is a wise expenditure. It has no justification to buy this license with my money. Agenda Item 12-12, it is great for the memorabilia, but why are you taking my tax dollars to do that. Why not ask for donations.</p>
Public Hearing Closes	<p>The Chair asks if there are any speakers; seeing none, he closes the public hearing on agenda items at 7:28 p.m.</p>

Agenda Item	9
Description	Appropriation Requests

Appropriation Notices

The Mayor asks the Council Clerk to read the appropriation requests and the Certificate of Director of Finance:

MUNICIPAL BUILDING

Notice is hereby given that a regular meeting of the Common Council of the City of Middletown will be held in the Council Chamber of the Municipal Building on **MONDAY, AUGUST 6, 2012 AT 7:00 p.m.** to consider and act upon the following bond ordinance:

Police Department	\$16,000, Account No. 1000-18000-52340/1000-18000-51357-0180, Overtime Replacement, General Fund. (For FY 2011-12)
Police Department	\$65,000, Account No. 1000-18000-51358-0180, Private Duty Overtime, General Fund.(For FY 2011-12)
Planning, Conservation, And Development Dept.	\$60,000, Account No. 1000-1000-27000-55402, Capital Liquor Purchase, General Fund.
Planning, Conservation, And Development Dept.	\$7,100 Account No. 1000-27000-55400, Chamber Summer Employment, General Fund
Youth Services	\$6,000, Account 1000-06000-55375, Outside Services, General Fund.
Mayor's Office/	\$32,000, Account 1000-27000-57030-0708-00442-2013, Midnight

Special Accounts on Main, General fund.

Any and all persons interested may appear and be heard.

ATTEST:
DANIEL T. DREW
Mayor

NOTICE OF PUBLIC HEARING

Notice is hereby given that a meeting of the Common Council of the City of Middletown will be held in the Council Chamber of the Municipal Building on August 6, 2012, at 7 p.m. to consider and act upon the following:

AN ORDINANCE APPROPRIATING \$37,000,000 FOR THE PLANNING, DESIGN, ACQUISITION AND CONSTRUCTION OF A FORCE MAIN AND INTER-MUNICIPAL PUMP STATION IN CONNECTION WITH MATTABASSETT REGIONALIZATION PROJECT AND AUTHORIZING THE ISSUE OF \$37,000,000 BONDS AND OBLIGATIONS OF THE CITY TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

The complete text of the proposed Ordinance is on file and open to public inspection in the office of the City Clerk.

ATTEST:
Daniel T. Drew
Mayor

Certificate of Director

To: His Honor Mayor Daniel T. Drew
and Members of the Common Council
From: Finance
Date: August 6 2012
RE: Certification of Funds

This is to certify that funds for the appropriations requested at your meeting of August 6, 2012 are available as follows:

General Fund	\$186,100
Planning, Design, Acquisition &Construction w/Mattabassett Regionalization Project Ordinance Bond Issue	\$37,000,000

Respectfully submitted,
Carl Erlacher
Director of Finance

Appropriation Request Police Department

The Chair calls on Councilman Santangelo for the appropriation request for the Police Department in the amount of \$16,000; he reads and moves it for approval and his motion is seconded by Councilman Pessina. There is no discussion. The Chair calls for the vote; it is unanimous to approve with twelve aye votes. The Chair states the matter passes unanimously.

Police Department **\$16,000, Account No. 1000-18000-52340/1000-18000-51357-0180, Overtime Replacement, General Fund. (For FY 2011-12)**
(Approved)

Appropriation Request Police Department

Councilwoman Kasper reads and moves the police appropriation for \$65,000; her motion is seconded by Councilman Pessina. Councilman Faulkner asks if this is covered by a revenue line. The Chair responds yes. The Chair asks for further discussion; seeing none, the vote is called. It is unanimous to approve with twelve aye votes. The Chair states the matter passes unanimously.

Police Department **\$65,000, Account No. 1000-18000-51358-0180, Private Duty Overtime, General Fund.(For FY 2011-12)**
(Approved)

Appropriation Request Planning, Conservation, and Development

Councilman Daley reads and moves for approval the appropriation request for \$60,000 the purchase of the liquor license from Capital Liquor; Councilman Pessina seconds the motion. Councilman Faulkner asks the reason. The Chair states the building being purchased by Main Street Market, but the City is purchasing the license so no liquor store can be on that part of Main Street.

There have been issues with the Police Department. Councilman Pessina states he understands what he is doing does it preclude a restaurant from getting a liquor license. The Chair responds no; only for a liquor store. The vote is called. It is nine affirmative votes by Council Members Serra, Klattenberg, Daley, Santangelo, Kasper, Pessina, Bibisi, Salafia, and Kleckowski; and three nay votes by Council Members Bartolotta, Faulkner, and Berch. The Chair states the matter passes with nine affirmative votes and three in opposition.

Planning, Conservation, And Development Dept. (Approved)	\$60,000, Account No. 1000-27000-55402, Capital Liquor Purchase, General Fund.
<u>Appropriation Request</u>	<u>Planning, Conservation, and Development</u>
	Councilman Serra reads and moves for approval the appropriation request for the Chamber Summer Employment Program. He states this was a matching grant and the Chamber raised \$7,000 more and we are matching that. This matching grant gave ten or more youths jobs in Middletown. The Chair, hearing no further discussion, calls for the vote. It is unanimous to approve with twelve aye votes. The Chair states the matter passes unanimously with twelve affirmative votes.
Planning, Conservation, And Development Dept. (Approved)	\$7,100 Account No. 1000-27000-55400, Chamber Summer Employment, General Fund
<u>Appropriation Request</u>	<u>Youth Services</u>
	Councilman Faulkner reads and moves for approval the \$6,000 appropriation request for Youth Services; his motion is seconded by Councilwoman Kasper. There is no discussion. The vote is called and it is unanimous with twelve aye votes. The Chair state the matter passes unanimously with twelve affirmative votes.
Youth Services (Approved)	\$6,000, Account 1000-06000-55375, Outside Services, General Fund.
<u>Appropriation Request</u>	<u>Midnight on Main</u>
	Councilman Berch reads and moves for approval the Midnight on Main appropriation request; his motion is seconded by Councilman Santangelo. Councilman Klattenberg states he sees one of the organizers sitting here, Lucy McMillan, and she said she would never do it again, but she is sitting here and they brought a level of excitement to Middletown beyond belief and he congratulates her on doing it for the year and taking it on again. Councilman Pessina states he supports this event and he brought four couples with him last year and it was phenomenal. He can't tell you how many couples he met from surrounding cities. The common remarks were we used to go to Hartford and we like this here and the venues and it is easy to get to. I think it is one of the greatest things Middletown has put its efforts to. He asks the Council to support this. He thanks Lucy and Mark for the excellent job. You set the bar and lets go a little bit higher. Councilman Faulkner states he will support it; he looks forward to the accounting on our part from Finance and he wants the committee to have a good analysis on what happened so we cannot over reach. Councilman Santangelo states he is glad to see Lucy back; the success of people returning and Lisa and I volunteered and will do it again. The organization is great. It is already off to a good start. The Chair calls for the vote. It is unanimous with twelve aye votes. The Chair states the matter passes unanimously with twelve affirmative votes.
Mayor's Office/ Special Accounts (Approved)	\$32,000, Account 1000-27000-57030-0708-00442-2013, Midnight on Main, General fund.
<u>Ordinance No.</u>	<u>9-1</u>
<u>Description</u>	<u>Mattabassett Bond</u>
	Councilman Santangelo reads agenda item 9-1, an ordinance appropriating \$37 million dollars for the Mattabassett Regionalization project through section 1 in its entirety.

Motion to Waive the Rules

Councilman Serra moves to waive the reading of the rest of the ordinance; his motion is seconded by Councilwoman Bartolotta. The Chair, seeing no discussion, calls for the vote. It is unanimous to approve with twelve aye votes. The Chair states the motion to waive the rest of the reading is approved.

Councilman Serra states he was Mayor when this project started. He states it is for economic reasons and making the harbor viable as well as environmental reasons he supports this. Building our own plant would cost us much more, \$15 or \$20 million more and we heard from the Director of Finance and the past administration and the current one has done a good job with finances and we are solvent enough to bond this comfortably even in these economic times. Also 20% will hopefully come back from grants and EPA. This is important and we hope everyone will support this project of 18 years coming to fruition. The harbor area is in sight of making it a nice place to be.

Point of Order

Councilman Santangelo makes a point of order stating I move the bond ordinance for approval. Councilwoman Kasper seconds the motion.

Councilman Pessina is recognized and states this is an important project; he was in conversation with his constituents and they are looking at it as economic development of the river front. We have wanted a boat launch on the river and this is a first step and he would be remiss if he didn't say that the director has assured him about grants for this project. We have a responsibility for directors to get money to offset these projects. We need to do it and need to look for alternative financing to defray these costs. We should look at the federal level as well as the state.

Councilman Santangelo states thank you for supporting this. He heard two speakers talk about Middletown's economic future and where we are growing when we were first approached and we are still talking about it. This is our future. We have potential to grow economically. It is tough times, but it doesn't mean you stop. You need to keep working. This is the time to move forward and not the time to stop. He can see the future of Middletown and growth in economic development.

Councilman Klattenberg states he agrees with the comments made and this has the historical record for me. For me one of the most important reasons to vote for this is because it is a transformational vote and will change the character of Middletown. Anyone that has used the Connecticut River or the area near the sewage treatment plant, Middletown will never become the City it wants with the plant close to Main Street. This has to be done; the sewage treatment plant would need to be rebuilt if the referendum fails. The project has to move forward even if we have to tear it down and build a new one in its place. He will support it whole heartedly.

Councilman Berch states the voters, with this going forward, they will have the choice to vote for what they want with the community. If we do not fix this problem we cannot grow in a sensible manner. By tying into the Mattabassett District we can remove the old plant; we have a broken system and can't turn a blind eye to, it is outdated and has to go. He is supporting this wholeheartedly and hopes the voters will vote for their community as well.

The Chair states he agrees with all the speakers and there are a few points he would like to make. He states we will be pursuing grants and working with DEEP for cost reduction enhancements and this is an all encompassing number and just because the ordinance says \$37 million, we may not be spending that full amount. We are making an effort to bring the costs below that. One thing, we are under an EPA mandate to replace this plant or go to Mattabassett. Replacing it is a far costlier solution. This is the most cost effective option for the City and for future development and should stabilize rates for sewer users. He is pleased to hear the expressions of support and they will do everything they can to make the project a success.

He states if there is no further discussion, he will call the vote by roll call; he asks that if you wish to vote for the ordinance to so signify by saying aye.

Councilwoman Bartolotta	Aye
Councilman Berch	Aye
Councilman Bibisi	Aye
Councilman Daley	Aye
Councilman Faulkner	Aye
Councilwoman Kasper	Aye
Councilman Klattenberg	Aye
Councilwoman Kleckowski	Aye
Councilman Pessina	Aye
Councilwoman Salafia	Aye
Councilman Santangelo	Aye
Councilman Serra	Aye

The matter is approved with twelve aye votes. The Chair states the matter passes unanimously with twelve aye votes.

Ordinance No.
File Name
Description

21-12
MiddletownBondOrdinance – MattabassetDistrictConst
AN ORDINANCE APPROPRIATING \$37,000,000 FOR THE PLANNING, DESIGN, ACQUISITION AND CONSTRUCTION OF A FORCE MAIN AND INTER-MUNICIPAL PUMP STATION IN CONNECTION WITH MATTABASSETT REGIONALIZATION PROJECT AND AUTHORIZING THE ISSUE OF \$37,000,000 BONDS AND OBLIGATIONS OF THE CITY TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE.

(Approved)

Section 1. The sum of \$37,000,000 is appropriated for the planning, design, acquisition and construction of a force main, and an inter-municipal pump station to pump sewerage from the City of Middletown to the Mattabasset District Facility, located in Cromwell, Connecticut (the Mattabasset Regionalization Project), and allowing for related relocation of other utilities, railroad appurtenances, CTDOT appurtenances/signs/structures, and related water main and road surface relocation and improvements in connection with said Mattabasset Regionalization Project, consisting of:

(i) regionalization of the City of Middletown Sewerage Treatment Plant with the Mattabasset District, as approved in a document more formally called the "City of Middletown Sewer Facility Plan, dated December 31, 2003", as subsequently approved by the Department of Energy and Environmental Protection on May 15, 2006 (the "Plan"), and related gravity sewers, force main sewers, pumps stations, pretreatment, structural appurtenances, easements and rights of way as may be necessary, survey, geotechnical investigations, structural analysis and design, hydraulic analysis, sewer system SCADA development and implementation, and design, permitting and environmental investigations, bidding, bid analysis, contract and construction administration, construction, and creation of all operations manuals;

(ii) gravity and force sewer main design, engineering, relocation, replacement, improvements and repairs, demolition of the existing sewer plant, and constructive reuse, related to or performed in conjunction with the Plan;

(iii) road surface relocation and improvements to various roads in connection with the Plan, including road resurfacing, obtaining easements and rights-of-way, engineering, relocation, reconstruction, paving, drainage, grading, monumentation, curbing, sidewalk reconstructions and extensions, and general bituminous pavement;

(iv) all engineering, design, investigation, construction inspection, contract administration, administrative, printing, legal and financing costs related thereto (collectively, the "Project").

Said appropriation shall be inclusive of state and federal grants in aide thereof.

Section 2. The expected useful life of the project is thirty (30) years. The total estimated cost of the project is \$37,000,000, approximately twenty percent (20%) of which is expected to be paid from State Clean Water Fund grants, and eighty percent (80%) is expected to be paid from Clean Water Fund loans bearing interest at two percent (2%), and any remaining non-qualifying costs to be paid from City bond or note obligations.

Section 3. To meet said appropriation for the Project, the Common Council hereby authorizes and approves the sale, issuance, rollover and/or reissuance by the City from time to time of (i) project loan obligations, interim funding obligations or other obligations (collectively, the "CWF Obligations") as described herein meeting the conditions prescribed in Sections 22a-475 to 22a-483, inclusive, of the Connecticut General Statutes (the "Clean Water Fund Statutes"), (ii) bonds of the City as described herein, or (iii) any combination of CWF Obligations or bonds described in (i) and (ii) above, provided, in all cases, that the total, aggregate principal amount thereof outstanding at any time shall not exceed \$37,000,000. The aggregate amount of CWF Obligations and bonds shall be issued in an amount necessary to meet the City's share of Project costs determined after considering the estimated amounts of grants in aid of the Project.

(a) Any CWF Obligations shall be issued pursuant and subject to the Clean Water Fund Statutes. To meet any portion of the costs of the Project determined to be eligible for funding under said Clean Water Fund Statutes, the City may issue its project loan obligations to the State and may issue interim funding obligations in anticipation of such project loan obligations in such denominations as may be appropriate. Any such interim funding obligations may be renewed from time to time by the issuance of other notes, provided the final maturity of such notes do not exceed the maximum period permitted under Section 22a-479 of the Connecticut General Statutes. The CWF Obligations may be secured as to both principal and interest by a pledge of revenues to be derived from sewerage system use and/or connection charges or benefit assessments or both. The CWF Obligations may also be secured by the full faith and credit of the City. The Mayor of the City is authorized to sign such CWF Obligations by his manual or facsimile signature. The CWF Obligations shall bear the seal of the City or a facsimile of the seal.

(b) Any bonds issued shall mature not later than the twentieth (20th) year after their date, or such later date as may be allowed by law. The bonds may be issued in one or more series as shall be determined by the Mayor and the City Treasurer, and the amount of bonds of each series to be issued shall be fixed by the Mayor and the City Treasurer. The bonds shall be issued in an amount necessary to provide funds sufficient with other funds available for such purpose to pay the principal of and the interest on all temporary borrowings in anticipation of the receipt of the proceeds of said bonds outstanding at the time of the issuance thereof, and to pay for the administrative, printing and legal costs of issuing the bonds. The bonds shall be in the denomination of \$1,000 or a whole multiple thereof, or, be combined with other bonds of the City and such combined issue shall be in the denomination per aggregate maturity of \$1,000 or a whole multiple thereof, be issued in bearer form or in fully registered form, be executed in the name and on behalf of the City by the manual or facsimile signatures of the Mayor and the City Treasurer, bear the City seal or a facsimile thereof, be certified by a bank or trust company designated by the Mayor and the City Treasurer, which bank or trust company may be designated the registrar and transfer agent, be payable at a bank or trust company designated by the Mayor and the City Treasurer, and be approved as to their legality by Bond Counsel. The bonds shall bear such rate or rates of interest (whether fixed or floating) as shall be determined by the Mayor and the City Treasurer. The bonds shall be general obligations of the City and each of the bonds shall recite that every requirement of law relating to its issue has been duly complied with, that such bond is within every debt and other limit prescribed by law, and that the full faith and credit of the City are pledged to the payment of the principal thereof and the interest thereon and paid from property taxation to the extent not paid from other funds available for the payment thereof. The aggregate principal amount of the bonds of each series, the annual installments of principal, maturity dates, prices, redemption provisions, if any, time of issue and sale, and other terms, details and particulars of such bonds, including the terms of any reserve that might be established as authorized herein, shall be determined by the Mayor and the City Treasurer in the best interests of the City and in accordance with the requirements of the General Statutes of Connecticut, as amended.

Section 4. Any bonds shall be sold by the Mayor and City Treasurer in a competitive offering or by negotiation, in their discretion. If sold at competitive offering, the bonds shall be at not less than par and accrued interest on the basis of the lowest net or true interest cost to the City, or comparable method. If the bonds are sold by negotiation, the purchase contract shall be approved by the Mayor and City Treasurer.

Section 5. The Mayor and the City Treasurer are authorized to make temporary borrowings in anticipation of the receipt of the proceeds of any series of said bonds. Notes evidencing such borrowings shall be signed by the manual or facsimile signatures of the Mayor and the City Treasurer, have the seal of the City or a facsimile thereof affixed, be payable at a bank or trust company designated by the Mayor

and the City Treasurer, be certified by a bank or trust company designated by the Mayor and the City Treasurer pursuant to the General Statutes of Connecticut, as amended, and be approved as to their legality by Bond Counsel. They shall be issued with maturity dates which comply with the provisions of the General Statutes governing the issuance of such notes, as the same may be amended from time to time. The notes shall be general obligations of the City and each of the notes shall recite that every requirement of law relating to its issue has been duly complied with, that such note is within every debt and other limit prescribed by law, and that the full faith and credit of the City are pledged to the payment of the principal thereof and the interest thereon. The net interest cost on such notes, including renewals thereof, and the expense of preparing, issuing and marketing them, to the extent paid from the proceeds of such renewals or said bonds, shall be included as a cost of the Project. Upon the sale of said bonds the proceeds thereof, to the extent required, shall be applied forthwith to the payment of the principal of and the interest on any such temporary borrowings then outstanding or shall be deposited with a bank or trust company in trust for such purpose.

Section 6. In connection with the issuance of any bonds or notes authorized herein, the City may exercise any power delegated to municipalities pursuant to Section 7-370b, as may be approved and executed by the Mayor and the City Treasurer, including the authority to enter into agreements moderating interest rate fluctuation, provided any such agreement or exercise of authority shall be approved by the Common Council.

Section 7. With respect to the receipt of original issuance premium or bid premium upon the sale of the bonds or notes herein authorized, the Mayor and City Treasurer are authorized, but not required, to apply original issuance premium and bid premium, if applicable, to fund future debt service payments on such bonds or notes or to fund any purpose for which bonds of the City are authorized to be issued, and such application shall reduce the amount of authorized and unissued bonds of the purpose to which the premium was applied, in the amount so applied.

Section 8. In order to meet the capital cash flow expenditure needs of the City, the Director of Finance, with notice to and advice from the Mayor and the City Treasurer, is authorized to allocate and reallocate expenditures incurred for the Project to any bonds or notes of the City outstanding as of the date of such allocation, and the bonds or notes to which such expenditures have been allocated shall be deemed to have been issued for such purpose, including the bonds and notes and Project herein authorized.

Section 9. The issue of the bonds aforesaid and of all other bonds or notes of the City heretofore authorized but not yet issued, as of the effective date of this Ordinance, would not cause the indebtedness of the City to exceed any debt limit calculated in accordance with law as shown by the "Debt Statement" attached hereto.

Section 10. The Mayor is hereby authorized to spend a sum not to exceed the aforesaid appropriation for the purposes set forth herein, and the Mayor is specifically authorized to make, execute and deliver any contract or contracts, and any other documents necessary or convenient to complete the improvements authorized herein and the financing thereof, including, but not limited to, any Clean Water Fund project funding agreements between the City and the State of Connecticut substantially in such form as may be required by the State.

Section 11. The Mayor, the City Treasurer, the Director of Finance and any other proper City official are each hereby authorized to apply for and accept any available State or Federal grant in aid of the financing of the Project, and to take all action necessary or proper in connection therewith.

Section 12. The City hereby expresses its official intent pursuant to 1.150-2 of the Federal Income Tax Regulations, Title 26 (the "Regulations"), to reimburse expenditures paid 60 days prior to and after the date of passage of this ordinance in the maximum amount and for the Project with the proceeds of bonds, notes, or other obligations authorized to be issued by the City. Such obligations shall be issued to reimburse such expenditures not later than 18 months after the later of the date of the expenditure or the substantial completion of the Project, or such later date as the Regulations may authorize. The City hereby certifies that the intention to reimburse as expressed herein is based upon its reasonable expectations as of this date. The Director of Finance or his designee is authorized to pay project expenses in accordance herewith pending the issuance of any such reimbursement obligations, and to amend this declaration.

Section 13. The Director of Finance is hereby authorized to exercise all powers conferred by Section 3-20e of the general statutes with respect to secondary market disclosure and to provide annual information and notices of material events as enumerated in Securities and Exchange Commission Exchange Act Rule 15c2-12, as amended, as may be necessary, appropriate or desirable to effect the sale of the bonds and notes authorized by this ordinance.

Section 14. This ordinance shall take effect when the same shall have been approved by a majority of those voting thereon at a referendum called and warned for such purpose. The date and other particulars of such referendum shall be determined by resolution of the Common Council. In the event that this ordinance shall not be approved at such referendum, it shall be null and void and of no effect.

DEBT STATEMENT		
June 30, 2012		
CITY OF MIDDLETOWN, CONNECTICUT		
ANNUAL RECEIPTS FROM TAXATION AND REIMBURSEMENTS ("BASE")		
Fiscal Year Ended June 30, 2011		107,186,386
BORROWING CAPACITY FOR EACH CLASS:		
2-1/4 times base for General Purposes		241,169,369
4-1/2 times base for Schools		482,338,737
3-3/4 times base for Sewers		401,948,948
3-1/4 times base for Urban Renewal		348,355,755
3 times base for Unfunded Past Benefit Obligations		321,559,158
MAXIMUM AGGREGATE BORROWING CAPACITY:		
7 times Base		750,304,702
INDEBTEDNESS BONDS AND NOTES:		
GENERAL PURPOSES	24,789,430	
SCHOOLS	23,376,320	
SEWERS	3,691,875	
URBAN RENEWAL	-	
UNFUNDED PAST BENEFIT OBLIGATIONS	-	
BONDS AND NOTES AUTHORIZED BUT UNISSUED		
GENERAL PURPOSES	30,945,331	
SCHOOLS	923,449	
SEWERS	22,154,040	
URBAN RENEWAL	-	
UNFUNDED PAST BENEFIT OBLIGATIONS	-	
CLEAN WATER FUND LOANS:		
SEWERS	5,761,815	
SUB-TOTAL INDEBTEDNESS		111,642,260
LESS		
FEDERAL AND STATE OF CONNECTICUT BUILDING GRANTS, COMMITMENTS AND RECEIVABLES		

GENERAL PURPOSE	-	
SCHOOLS	-	
SEWERS	-	
URBAN RENEWAL	-	
TOTAL DEDUCTIONS	0	
NET INDEBTEDNESS LESS TOTAL DEDUCTIONS		111,642,260
BALANCE OF BORROWING CAPACITY FOR EACH CLASS		
GENERAL PURPOSE	185,434,608	
SCHOOLS	458,038,968	
SEWERS	370,341,218	
URBAN RENEWAL	348,355,755	
UNFUNDED PAST BENEFIT OBLIGATIONS	321,559,158	
BALANCE OF MAXIMUM AGGREGATE BORROWING CAPACITY AVAILABLE		638,662,442

Motion to Recess Councilman Serra moves to recess; his motion is seconded by Councilman Santangelo. Ts recess The Chair calls for the vote and it is unanimous with twelve aye votes. The Chair declares the recess at 7:53 p.m.

Agenda Item 10
Description Department, Committee, Commission Reports and Grant Confirmations and Approvals

Councilman Serra reads and moves for approval agenda items 10A, 10B, 10C, 10D, 10E, 10F, 10G, and 10H; Councilman Bibisi seconds the motion. Councilman Berch is recognized and states, with regard to 10E and donations for animal control; it is unfortunate that people do abandon their animals but people do donate and he appreciates that and thanks the people who donate and encourages others to do so as well.

The Chair asks if there is any further discussion; seeing none, he calls for the vote. It is unanimous to approve with twelve aye votes. The Chair declares the matters pass unanimously with twelve affirmative votes.

Agenda Item 10A
Description Town Clerk Certification
(Approved) August 2, 2012

I, Sandra Russo Driska, City and Town Clerk of the City of Middletown, and custodian of the records and seal thereof, hereby certify that all ordinances and appropriations passed and adopted at the regular meeting of the Common Council on July 2, 2012 at 7:00 p.m. and specials meetings on July 2, 2012 at 6:00 p.m., July 12, 2012 at 7:00 p.m. and July 23, 2012 following the 6:30p.m. meeting have been advertised in the local newspaper.

Attest:
Sandra Russo Driska
City & Town Clerk

Agenda Item 10B
Description Monthly Reports
(Approved) Finance Department – Transfer Report to July 27, 2012
Public Works Report with summary/Bldg Permits for June, 2012

Agenda Item 10C
Description Grant Confirmation and Approval – Police Department, BVP Replacement
(Approved)

Name of Grant: BVP Replacement Grant
Amount \$26,742.50
Code: 3580-18000-
Grant Period: **From:** 5/1/2012 **To:** 8/31/201
Type of Federal
Amount Loaned from General \$26,742.50
Department Administering Police Department

When any department, commission, office or agency is the recipient of any federal, state or other grant allocated for specific purposes, these funds shall be immediately transferred to the specific unit which has made application for such grant. Confirmation and approval of such transfer shall be given at the next regularly scheduled sessions of the Common Council. Notwithstanding any other Charter provision, the action of the Common Council in confirming and approving such transfer shall be an appropriation; no public hearing thereon shall be required and said funds may then be expended for the purposes for which they were granted.

Description of services to be provided by this: This grant was awarded to the Police Department to help in the replacement of ballistic vests department-wide. These vest should be replaced

periodically due to wear and tear and technological improvements. The vests run between \$650-\$900 depending on the level of protection provided by the vest. This amount will be 100% reimbursed by the grant upon completion of the vest order.
Requested by: Chief William McKenna

Agenda Item
Description
(Approved)

10D
Grant Confirmation and Approval – Police Department, Confiscated Funds
Name of Grant: CT Drug Investigation Fund - Confiscated Funds
Amount \$23,795.79
Code: 3490-18000-
Grant Period: **From:** **To:**
Type of State
Amount Loaned from General \$0.00

Department Administering Police Department
When any department, commission, office or agency is the recipient of any federal, state or other grant allocated for specific purposes, these funds shall be immediately transferred to the specific unit which has made application for such grant. Confirmation and approval of such transfer shall be given at the next regularly scheduled sessions of the Common Council. Notwithstanding any other Charter provision, the action of the Common Council in confirming and approving such transfer shall be an appropriation; no public hearing thereon shall be required and said funds may then be expended for the purposes for which they were granted.
Description of services to be provided by this Eighty five percent of the grant funds will be earmarked for Street Crime activities and fifteen percent will be used for educational purposes outlined in the CT General Statutes 54-36i. \$20,226.42 to line #3490-18000-57030-0180-03536-0000-000 Confiscated Funds and \$3569.37 to line #3490-18000-57030-0180-03535-0000-000 Drug Education.
Requested by: Chief William McKenna

Agenda Item
Description
(Approved)

10E
Grant Confirmation and Approval – Police Department, Animal Control Donations
Name of Grant: Animal Control Donations
Amount \$3,789.50
Code: 2130-18000-
Grant Period: **From:** **To:**
Type of Local
Amount Loaned from General \$0.00
Department Administering Police Department
When any department, commission, office or agency is the recipient of any federal, state or other grant allocated for specific purposes, these funds shall be immediately transferred to the specific unit which has made application for such grant. Confirmation and approval of such transfer shall be given at the next regularly scheduled sessions of the Common Council. Notwithstanding any other Charter provision, the action of the Common Council in confirming and approving such transfer shall be an appropriation; no public hearing thereon shall be required and said funds may then be expended for the purposes for which they were granted.
Description of services to be provided by this The donations received will be used to defray the costs of caring for the animals impounded by the Animal Control
Requested by: Chief William McKenna

Agenda Item
Description

10F
Emergency Purchase, Planning, Cons. & Development: Remington Rand Pipes burst and repairs to rotted pipe drain, resetting system and installing heads

Agenda Item
Description

10G
Emergency Purchase, Public Works: Electrical Repair for lighting at Harbor Park for parking lots and part of the board walk

Agenda Item
Description

10H
Emergency Purchase, Parking Department: Repairs to newly installed Melilli Plaza Security System, Communications system and electrical switch box due to lightening hit

Agenda Item
Description
(Approved)

11
Payment of Bills

Councilman Serra moves to pay all City bills that have been properly approved and his motion is seconded by Councilman Klattenberg. The Chair asks for discussion; hearing none, he calls for the vote. It is unanimous to approve with twelve aye votes. The Chair states the matter passes unanimously with twelve affirmative votes.

Agenda Item
Description

12
Resolutions, Ordinances, etc.

Agenda Item

12-1

Councilman Santangelo read sand moves for approval agenda item 12-1; his motion is seconded by Councilman Faulkner. There is no discussion. The

Chair calls for the vote. It is unanimous to approve with twelve aye votes. The Chair states the matter passes unanimously with twelve affirmative votes.

Resolution No.
File Name
Description

156-12
ccreferbondordmattabassett
Providing for a referendum for the ordinance entitled “An Ordinance Appropriating \$37,000,000 For The Planning, Design, Acquisition And Construction Of A Force Main And Inter-Municipal Pump Station In Connection With Mattabassett Regionalization Project And Authorizing The Issue Of \$37,000,000 Bonds And Obligations Of The City To Meet Said Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose,” at the general election on November 6, 2012.

(Approved)

BE IT HEREBY RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MIDDLETOWN:

That the ordinance entitled “AN ORDINANCE APPROPRIATING \$37,000,000 FOR THE PLANNING, DESIGN, ACQUISITION AND CONSTRUCTION OF A FORCE MAIN AND INTER-MUNICIPAL PUMP STATION IN CONNECTION WITH MATTABASSETT REGIONALIZATION PROJECT AND AUTHORIZING THE ISSUE OF \$37,000,000 BONDS AND OBLIGATIONS OF THE CITY TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE”, as adopted by this meeting of the Common Council, be submitted to a referendum vote of the electors of the City for approval or disapproval in conjunction with the general election on November 6, 2012, between the hours of 6:00 A.M. and 8:00 P.M. and that the warning of said referendum state the question to be voted upon and the ballot label with respect thereto as follows:

Question 1:

“Shall the ordinance entitled ‘AN ORDINANCE APPROPRIATING \$37,000,000 FOR THE PLANNING, DESIGN, ACQUISITION AND CONSTRUCTION OF A FORCE MAIN AND INTER-MUNICIPAL PUMP STATION IN CONNECTION WITH MATTABASSETT REGIONALIZATION PROJECT AND AUTHORIZING THE ISSUE OF \$37,000,000 BONDS AND OBLIGATIONS OF THE CITY TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE’, as adopted by the Common Council on August 6, 2012, be approved? YES NO”

The ballot label for said question shall read as follows:

“Shall the \$37,000,000 appropriation and bond and obligation authorization for the planning, design, acquisition and construction of a force main and inter-municipal pump station in connection with Mattabassett Regionalization Project, pursuant to the ordinance adopted by the Common Council on August 6, 2012, be approved? YES NO”

The voting will be by paper/electronic ballot. Those desiring to vote for the question shall fill in the box in front of the question on the ballot at “**YES**”. Those desiring to vote against the question shall fill in the box in front of the question on the ballot at “**NO**”. Absentee ballots will be made available in accordance with the law.

The warning of said referendum shall also state that the full text of the aforesaid ordinance and question are on file open to public inspection in the office of the City and Town Clerk, that the vote on the aforesaid bond ordinance is taken pursuant to Chapter IX, Section 2 of the City Charter and Chapters 90 and 152 of the Connecticut General Statutes, as amended, and that absentee ballots will be made available in accordance with the law.

The City and Town Clerk is hereby authorized and directed to prepare and print pursuant to section 9-369b of the Connecticut General Statutes (i) explanatory text for the foregoing question and (ii) materials concerning such question in addition to the explanatory text.

Agenda Item

12-2

Councilman Klattenberg reads and moves for approval agenda item 12-2; his motion is seconded by Councilman Santangelo. The Chair, seeing no discussion, calls for the vote. It is unanimous to approve with twelve aye votes. The Chair states the matter passes unanimously with twelve affirmative votes.

Resolution No.
File Name
Description

157-12
rl2012buildingcomrenovations
Approving creating the Russell Library Building Committee and approving A. Stephen Nelson as Chair and Members Andrew Becker, Jennifer Hadley, Sowgol Zakarian, Richard Kamins, and Danny Richmond.

(Approved)

Whereas, the Common Council of the City of Middletown approved a bond of \$749,250 for renovations and improvements to the Russell Library.

Now, Therefore, Be it Resolved by the Common Council of the City of Middletown: That a building committee be formed of not less than five nor more than eleven members, in accordance with Chapter 14, Article VI Building Committees, of the Middletown Code of Ordinances, to oversee the repairs and renovations at the Russell Library; and

Be it further resolved: That the following people be approved as the Building Committee:

A. Stephen Nelson, Chairman
Andrew Becker
Jennifer Hadley
Sowgol Zakarian
Richard Kamins

Danny Richmond, Staff, Head of Facilities and Security at the Library

Be it further resolved: That Danny Richmond will be the ADA person to coordinate the renovations on this committee, representing the Committee Concerning People With Disabilities.

Agenda item **12-3**

Councilwoman Kasper reads and moves for approval agenda item 12-3 and her motion is seconded by Councilman Santangelo. There is no discussion. The Chair calls for a vote and it is approved with eleven aye votes by Council Members Serra, Klattenberg, Bartolotta, Daley, Santangelo, Kasper, Faulkner, Pessina, Bibisi, Salafia, and Kleckowski and one abstention by Councilman Berch. The Chair states the matter passes with eleven affirmative votes and one abstention.

Resolution No.	File Name	Description

158-12
pechiefofstaffincrease
Approving a cost of living increase of 3% for the Administrative Assistant to the Mayor (Chief of Staff) and 2.75% increase for the Assistant Registrars of Voters beginning July 1, 2012.

(Approved)

Be it resolved by the Common Council of the City of Middletown: That the Administrative Assistant to the Mayor (Chief of Staff) receive a cost of living expense in the amount of 3% effective July, 1, 2012.

Be it further resolved: That the Assistant Registrars of Voters shall receive an increase of 2.75% effective as of July 1, 2012

Fiscal Impact: The Administrative Assistant to the Mayor (Chief of Staff) would receive a cost of living increase of \$1,705.60; the two Assistant Registrars of Voters would receive a cost of living increase of \$1155.96 each. Total general fund budget impact is \$4,017.52.

Agenda Item **12-4**

Councilman Berch reads and moves agenda item 12-4 for approval and his motion is seconded by Councilman Pessina. Seeing no discussion, the Chair calls for the vote. It is unanimous to approve with twelve aye votes. The Chair states the matter passes unanimously with twelve affirmative votes.

[illegible]

159-12
pe8612operatinsmanagerres/pe8612operationscoordinatorjobdes
Approving reclassifying the position of Clerk, PW Highway to Operations
Coordinator in the Public Works Department, Local 466, Grade 9 (\$19.74 -
\$29.21), 40 hours and approving adding the position to the City's
Classified Plan and removing the position of Clerk, PW Highway from the
Plan.

(Approved)

Be it resolved by the Common Council of the City of Middletown: That the position of Operations Coordinator, Local 466 Grade 9, 40 hours (\$19.74 to \$29.21) be approved and added to the classified plan; and

The position of Operations Coordinator shall replace the position of Clerk, PW Highway.

That the reclassification shall become effective on July 1, 2012

Fiscal Impact: The position Public Clerk, Highway, Grade 6 was \$15.35 to \$22.71 per hour. It is currently vacant. If filled at Grade 9, Step 3, it would be going from Grade 6 Step 3 at \$18.30 to Grade 9, step 3 at \$23.54 and the increase is \$5.24 an hour. Going to a 40 hour work week would equal \$10,899 more per year.

Title: Operations Coordinator – Public Works Garage

Department: Public Works Highway

Date: December 2000 **July 2012**
Recommended Pay Grade: 9 466 40 hours

Purpose of Position

The purpose of this position is to perform a variety of responsible clerical **operational oversight** functions in support of Street, Sanitation, Fleet Service and Building Division of the Public Works Department and for the Water and Sewer Division of the Water and Sewer Department, and to coordinate emergency operations. The work is performed under the direction of the Superintendent of Streets and Sanitation.

Essential Duties and Responsibilities

The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- **Acts as the Operations Coordinator for all day to day functions of the Public Works Highway Division under the direct supervision of the Superintendent of Streets and Sanitation**

- Performs dispatching and radio communications functions; dispatches work crews and equipment to respond to a variety of conditions; **coordinates job site operations for the Superintendent of Streets and Sanitation** and conduct a variety of programs including, bulk waste program, sanitation and recycling pickup, leaf pick up and traffic sign distribution.
- Coordinates emergency operations during severe weather and snowstorms; coordinates and dispatches snow and ice control crews.
- Coordinates and facilitates a variety of programs including fuel systems, radio repair, uniform services. Tracks and orders gas and diesel fuel; compiles and submits detailed records of equipment and vehicle repair and maintenance along with schedules and associated costs.
- **Coordinates all municipal accident reports with internal and external agencies and departments.**
- Assists in coordinating City wide eviction with the Sheriff's Department.
- Monitors employee daily functions and activities; monitors time and attendance.
- Maintains files and records for Commercial Driver's Licenses. Monitors, tracks and logs vehicle ID systems.
- Performs bookkeeping functions; posts and records entries for budgeted accounts.
- Performs other related functions as assigned or required.

Minimum Training and Experience Required to Perform Essential Job Functions

Associate's degree in Accounting or Business with five years of clerical/dispatch experience or any combination of education and experience that provides equivalent knowledge, skills and abilities.

Physical and Mental Abilities Required to Perform Essential Job Functions

Language Ability and Interpersonal Communication

- Requires the ability to perform basic level of data analysis including the ability to review, classify, categorize, prioritize and/or reference data, statutes and/or guidelines and/or group, rank, investigate and diagnose. Requires discretion in determining and referencing such to established standards to recognize interactive effects and relationships.
- Requires the ability to persuade, convince, influence, train and monitor, in favor of a desired outcome. Requires the ability to act as a lead person.
- Requires the ability to utilize a wide variety of reference and descriptive data and information such as regulations, invoices, reports, time cards, personnel files, logs, manuals, blueprints, correspondence and general operating manuals.
- Requires the ability to communicate orally and in writing with the Superintendent and all department personnel, other City departments, vendors, contractors, and the public.

Mathematical Ability

- Requires the ability to perform addition, subtraction, multiplication and division; and to calculate percentages and decimals.

Physical Requirements

- Requires the ability to operate, calibrate, tune and synchronize, and perform complex rapid adjustment on equipment, machinery and tools such as a computer and other office machines and/or related materials used in performing essential functions.
- Requires the ability to coordinate eyes, hands, feet and limbs in performing coordinated movements such as typing.
- Tasks involve the ability to exert light physical effort in sedentary to light work, but which may involve some lifting, carrying, pushing and pulling of objects weighing five to ten pounds.
- Requires the ability to recognize and identify similarities or differences between characteristics of colors, shapes and sounds associated with job-related objects, materials and tasks.

Environmental Adaptability

- Ability to work under safe and comfortable conditions where exposure to environmental factors is minimal and poses a very limited risk of injury.

The City of Middletown is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the City will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

Agenda Item **12-5**

Councilwoman Bartolotta reads and moves for approval agenda item 12-5; her motion is seconded by Councilman Santangelo.

Motion to Table

Councilwoman Bartolotta states she would like to table this; Councilman Berch seconds the Motion.

Point of Order

Councilman Daley asks if the maker of the motion can move to table. Corporation Counsel Ryan responds it should be another member of the Council.

Motion to Table

Councilman Berch moves to table agenda item 12-5; his motion is seconded by Councilwoman Bartolotta.

Councilman Pessina states he would like to know why this motion is being made; Councilwoman Bartolotta responds it went through the Personnel Review Committee and they agreed to move it forward without recommendation. The Mayor's office put together a task force and this needs to be part of that discussion. It has good ideas, but is not fully thought out. Councilman Pessina states because of the committee, this is being tabled. Councilwoman Bartolotta states yes and it needs more discussion.

Councilman Santangelo asks if by making a motion to table you are asking to bring it up later in the meeting; Corporation Counsel states it can be to a specific date.

Motion to Postpone

Councilman Berch states he will rescind his previous motion and move to postpone this to the next meeting; Councilwoman Bartolotta accepts this and seconds the motion.

The Chair asks Councilwoman Kleckowski if she would like to be heard motion to table. She states she appreciates Councilwoman Bartolotta's comments and Director Driska made a clear case why the position is important. It is not an IT position, but someone managing that piece. It is not elaborate and has been through Mr. Oliver. This position for land records is most important to economics.

Councilman Serra states there is some confusion with this vetting and we need to be clear in our process and if we have commissions we need to say it is endorsed or not endorsed and that some action and recommendation is being taken. At Finance and Government Operations, it was unanimously passed and with our Council rules, it is either endorsed by x amount of votes and if not endorsed should not be considered by the Council unless brought up by an individual Councilman. We need a clearer process.

Councilwoman Bartolotta states I understand the discussion; she apologizes that she did allow it to go forward. She believes the land records is important and does not know if it should be overseeing IT and doesn't believe it goes together. The Town Clerk made a wonderful presentation and she should not have had it move forward and ask that it be tabled.

Councilman Klattenberg states to add to Councilman Serra's comments, this was discussed at Finance and Government and it was unanimous with 3 members present. He thought it was vetted and all questions were answered. He was comfortable with the decision and will vote to move it forward.

Councilman Faulkner was curious to hear what the members had discussed IT he has concerns are similar to Councilwoman Bartolotta's concerns and the fact we have this technology coming forward; is there a compelling reason to have this voted today. Councilwoman Kasper states this did come before Personnel Review committee and the Town Clerk did a compelling case to allow the office to keep the files up-to-date and it is left to each department to do its own website and IT members were there telling us how much time it has taken to assist in the updates and it would lessen the burden if they updated for all the departments and they did agree to send it to Council without recommendation and she will support this and there is an IT committee and if there are recommendations to amend the job description we can do it at that time.

Point of Information

Councilman Faulkner states can you clarify was it assisting from technical or content. Councilwoman Kasper responds technical.

Councilman Bibisi states he will support this going forward. This position was thrashed out at Finance and Government and they agreed to send to the Council. It is an important position and the Town Clerk made a point on critical issues on this position and we should not belabor this at all.

The Chair asks the Corporation Counsel on the procedure; Corporation Counsel Ryan states the motion has been made and seconded to postpone to the next regular meeting and there has been discussion and it is up to you to vote on this. The Chair states we have a couple more speakers on this motion. Councilman Daley states we all received a memo from the Town Clerk that did a great job explaining the rational for increasing adding revenue. She specifically addressed the IT Committee and there have been several and this is not an IT position and it is a matter to say the best person to maintain this part of the website with what is going on in Town Clerk's Department and he will not support the motion to table.

Councilwoman Bartolotta states not to belabor anything and the Town Clerk did a wonderful job for land records. The public needs to know at the Personnel

Review committee meeting, they received information and 16 people have been trained and they are not upholding their responsibility. She finds it troublesome that people are not uploading information. We had 16 people to do this and all she is asking for is more discussion on this.

The Chair, seeing no further discussion, calls for the vote on the motion to table to the next Council meeting; It is three aye votes by Council Members Bartolotta, Faulkner and Berch; and nine nay votes by Council Members Serra, Klattenberg, Daley, Santangelo, Kasper, Pessina, Bibisi, Salafia, and Kleckowski. The Chair states the matter fails with nine in opposition and three in favor.

The Chair states the motion has been moved and seconded and asks for discussion. Councilman Faulkner states it looks like it will go through and when you do this and what I read in the write-up, he did not see computer skills and the person who is doing this has the skills and we might want to see them in the job description and there be a requirement for some minimum of computer skills.

Councilman Pessina states Councilwoman Bartolotta made some allegations people not being held accountable and asks that the Mayor's Office look into it. The person who is doing this is not accountable. The Chair states people are held accountable.

Councilwoman Kleckowski states this issue did come up with IT skills and we will do that. This is not an IT position but maintaining land records and the newsletter and we will review the computer skills to be included. One of the reasons it is imperative to move forward, it is economic engine for that department. Councilwoman Bartolotta made some good points and this has been on the table for some time and should be on the Personnel Review Commission agenda again.

The Chair calls for vote on matter. It is approved with nine aye votes by Council Members Serra, Klattenberg, Daley, Santangelo, Kasper, Pessina, Bibisi, Salafia, and Kleckowski; and three nay votes by Council Members Bartolotta, Faulkner, and Berch.

Resolution No.
File Name
Description

160-12
pe8612Flynnres
Approving the current incumbent in the Town Clerk's Office, Accounts Clerk II, Salary Grade 6 (\$13.51 - \$20.56) be reclassified to the position of Land Records/Special Projects Clerk, Local #466, Maximus Grade 8 (\$18.28 - \$27.05), Step 5 effective October 1, 2012.

(Approved)

Be it resolved by the Common Council of the City of Middletown: That the current incumbent, Ashley Flynn, Accounts Clerk II, #466 Salary Grade 6 Maximus (\$13.51 to \$20.56) be reclassified to the position of Land Records/Special Projects Clerk Local #466 Grade 8 Maximus (\$18.28 - \$27.05) Step 3; and

That the reclassification shall become effective on October 1, 2012

Fiscal Impact: \$24,000 to fund the position 100% by General Fund versus the current structure which has funding coming from the General Fund and the Preservation Grant

Agenda Item

12-6

Councilman Berch reads and moves for approval agenda item 12-6; his motion is seconded by Councilman Serra. There is no discussion. The Chair calls for the vote. It is unanimous to approve with twelve aye votes. The Chair states the matter passes unanimously with 12 affirmative votes.

Resolution No.
File Name
Description

161-12
pe8612AsstBldgOfficial/peAsstBldgOffjobdes
Approving amending the job description for the position of Assistant Building Official, Salary Grade 10, Local 466, 40 hours with no change in salary to reflect licensing requirements as set forth by the State of Connecticut.

(Approved)

Whereas, the current job description for the Assistant Building Official, Salary Grade 10, Local 466) no longer correctly addressed the licensing requirements as set forth by the State of Connecticut.

Be it resolved by the Common Council of the City of Middletown: That it approves the updating of the position of Assistant Building Official, Salary Grade 10, Local 466, 40 hours at no change in salary.

Fiscal Impact: No fiscal impact

Title: Assistant Building Official
Department: Public Works Building Inspection

Date: May 2012

Salary Grade 10
Local 466, 40 hours

Purpose of Position

The purpose of this position is to review and analyze building plans including design, materials, construction methods, health and safety measures and to ensures compliance with building codes and ordinances. The work is performed under the direction of the Chief Building Official.

Essential Duties and Responsibilities

The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Possess the knowledge of all practical requirements related to building construction
- Reviews, analyzes and evaluates building plans; reviews designs, materials, construction methods, plumbing, HVAC electrical and other related building systems, health and safety measure and ensures compliance with applicable codes, ordinances and requirements.
- Provides technical consultation and assistance to contractors, City departments, developers and the public regarding codes and regulations; assists in planning for and meeting codes.
- Conducts field inspections of new construction and improvements to ensure compliance.
- Acts as Chief Building Official in his absence. Assists the Chief Building Official in regulating licenses.
- Enforces present State Building Code and Statutes.
- Organizes and maintains files.
- Condemns unsafe structures.
- Issues building permits.
- Performs other related functions as assigned or required.

Minimum Training and Experience Required to Perform Essential Job Functions

High school diploma or equivalent with vocational/technical training and seven years of building plan review and inspection experience or any combination of education and experience that provides equivalent knowledge, skills and abilities. Position requires Assistant Building Official certification, Staet Department of Consumer Protection E-1 license and a valid Connecticut driver's license.

High school diploma or equivalent with vocational/technical training and seven years of experience in construction, design or supervision as determined by the licensing requirements of the Commissioner of Public Safety and Connecticut General Statutes. Position requires an Assistant Building Official license and a valid Connecticut driver's license. Upon appointment, each assistant building official shall attend a minimum of ninety (90) hours of approved continuing education programs over consecutive three (3) year periods.

Physical and Mental Abilities Required to Perform Essential Job Functions

Language Ability and Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Requires the ability to persuade, convince, influence, train and monitor, in favor of a desired outcome. Requires the ability to act as a lead person.
- Requires the ability to utilize a variety of reference, descriptive and/or advisory data and information such as plans, codes, drawings, diagrams, reports, ordinances, regulations, procedures, guidelines and non-routine correspondence.
- Requires the ability to communicate orally and in writing with the Chief Building Official and all department personnel, other City departments, contractors, state agencies and inspectors, and the public.

Mathematical Ability

- Requires the ability to perform addition, subtraction, multiplication and division; calculate percentages and decimals; may require the ability to perform mathematical operations with fractions and algebra.

Physical Requirements

- Requires the ability to operate, calibrate, tune and synchronize, and perform complex rapid adjustment on equipment, machinery and tools such as a computer and other office machines, testers, radios, a vehicle, hand and power tools, and/or related materials used in performing essential functions.
- Requires the ability to coordinate eyes, hands, feet and limbs in performing coordinated movements such as inspection functions.
- Tasks involve the ability to exert moderate but not constant physical effort, typically involving some combination of climbing and balancing, stooping, kneeling, crouching, crawling, and lifting, carrying, pushing and pulling objects and materials of moderate weight, twelve to twenty pounds.
- Requires the ability to recognize and identify similarities or differences between characteristics of colors, shapes and sounds associated with job-related objects, materials and tasks.

Environmental Adaptability

- Ability to work under conditions that require exposure to environmental factors such as temperature extremes, machinery, traffic hazards or job site conditions. This exposure may cause some discomfort and presents a risk of injury.

The City of Middletown is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the City will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

is seconded by Councilman Klattenberg. There is no discussion. The Chair calls for the vote and it is unanimous to approve with twelve aye votes. The Chair states the matter passes unanimously with 12 affirmative votes.

Resolution No.
File Name
Description

162-12
PCDMattabasettCanoeAlarmConnect
Approving the adjustment in rent for the Mattabesett Canoe club for two months from \$2,070 to \$1,070 to reimburse the restaurant owners for paying for the connection of the alarm system.

(Approved)

Whereas, the Common Council passed Resolution 105-11 and Resolution 13-12 to assist the Mattabesett Canoe Club, LLC (MCC) at 80 Harbor Drive by providing the fire alarm box to the city owned building, and

Whereas, at the July 9, 2012 meeting of the Economic Development Committee, the Committee agreed to recommend to the Common Council that the City of Middletown assist the MCC by modifying rental payments so MCC can pay the \$2,000 cost of connecting the alarm system, and,

Whereas, the MCC will front the money and contract to connect the alarm system and the Economic Development Fund will reimburse the MCC with a reduction in monthly rent from \$2,070 to \$1070 for two months, and,

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MIDDLETOWN: The City of Middletown agrees to allow MCC to pay for the \$2,000 cost of connecting the alarm system by reducing the monthly rent from \$2,070 to \$1070 for two months.

FNANCIAL IMPACT – There is no financial impact on the General Fund. The Economic Development Fund will pay for the \$2,000 alarm box connection in the city owned building.

Agenda Item

12-8

Councilman Daley reads and moves for approval agenda item 12-8; his motion is seconded by Councilman Klattenberg. The Chair, seeing no discussion, calls for the vote. It is nine aye votes by Council Members Serra, Klattenberg, Daley, Santangelo, Kasper, Pessina, Bibisi, Salafia, and Kleckowski; and three nay votes by Council Members Bartolotta, Faulkner, and Berch. The Chair states the matter is approved with nine affirmative votes and three votes in opposition.

Resolution No.
File Name
Description

163-12
PCD350MainSt.LiquorLicense
Approving the purchase for \$60,000, the rights to operate a package store liquor permit and to establish a deed restriction on the land records for 350 Main Street to prohibit another package store permit or sale of alcohol at that site.

(Approved)

WHEREAS, the real estate at 350 Main Street is under a purchase and sale contract with the owner of 366 Main Street, aka Main Street Market, and the buyer plans to renovate 350 Main Street for first floor retail and second floor office space and improve the back for additional parking; and

WHEREAS, the Capital Liquor Package store at 350 Main Street has been the source of public intoxication, unruly behavior and numerous police incident reports over several years; and

WHEREAS the city has the opportunity to purchase the rights to operate a package store at said property for the sum of \$60,000 (Sixty thousand dollars); and

WHEREAS, at the July 9, 2012 meeting of the Economic Development Committee, the Committee voted unanimously to recommend to the Common Council the purchase of the rights to operate a package store liquor permit for \$60,000 and to establish a deed restriction on the land records to prohibit a State of CT package store permit and/or the retail sale of any alcohol for offsite consumption at 350 Main Street.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MIDDLETOWN: that the Common Council hereby agrees that the City of Middletown will purchase for \$60,000 the rights to operate a package store liquor permit for \$60,000 and to establish a deed restriction on the land records to prohibit a State of CT package store permit and/or the retail sale of any alcohol for offsite consumption at 350 Main Street.

AND BE IT FURTHER RESOLVED THAT THE MAYOR is hereby authorized to sign all documents to effectuate this acquisition.

FISCAL IMPACT: An appropriation of \$60,000 from the General Fund will foster economic development by creating a clean, family friendly and safe Central Business District by prohibiting a Package Store Liquor Permit at 350 Main Street.

Agenda Item

12-9

Councilman Serra reads and moves for approval agenda item 12-9; his motion is seconded by Councilman Santangelo. There is no discussion. The Chair calls for the vote. It is unanimous to approve with twelve aye votes. The Chair states the matter passes unanimously with twelve affirmative votes.

Resolution No.
File Name
Description

164-12
pcdElectricWhsITaxbusinessIncentive
Approving a tax abatement pursuant to Section 272-9 of the Middletown Code of Ordinances to allow Electric Wholesalers a two year partial real

(Approved)

estate tax abatement for their renovation of 28,000 square foot corporate headquarters in Middletown.

WHEREAS, Electrical Wholesalers (EW) submitted an application under the Tax and Business Incentive Program (Reference: Section 272-9 of Middletown Code of Ordinances) requesting a two (2) year partial real estate property tax abatement, and

WHEREAS, EW will move the corporate headquarters to Middletown bringing 85 managerial and office support staff, and

WHEREAS, M F DiScala will renovate 28,000 square feet of space to accommodate EW move, and

WHEREAS, the development will add \$280,000 to the Grand List and generate \$7,392 in taxes per year and add 85 jobs in the City, and

WHEREAS, at the May 14, 2012 meeting of the Economic Development Committee, the Committee voted unanimously to recommend assisting EW by recommending a two (2) year partial tax abatement.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MIDDLETOWN: That the tax abatement is approved pursuant to Section 272-9 of the Middletown Code of Ordinances

FISCAL IMPACT: To encourage the attraction of a corporate headquarters to the city, the Tax and Business Incentive Program provides a two (2) year \$6,653 tax abatement and payment of \$8,131 in taxes. The development will generate \$45,091 taxes over 10 years.

Agenda Item 12-10

Councilman Faulkner reads and moves for approval agenda item 12-10; his motion is seconded by Councilman Santangelo. Councilwoman Kasper sees in the resolution the purchase of a pickup truck and would like to see it come to Finance and Government Operations for fuel efficiency purchase. The Chair states it will.

Councilwoman Bartolotta asks to clarify the discussion of the pick-up truck. Councilman Klattenberg states to the Chair, the subject is brought up each time a vehicle is discussed. This case, it is a State bid and in order to know if it can be purchased as a hybrid, the Chief will look into it and see if it is a State bid provision. Councilman Pessina states to clarify, we are trying to hone on purchases to control size and fuel consumption so we will know there are cost savings to the citizens. He thanks Councilman Berch for the recommendation that we should be buying American.

The Chair, hearing no further discussion, calls for the vote. It is unanimous to approve with twelve aye votes. The Chair states the matter passes unanimously with twelve affirmative votes.

Resolution No.
File Name
Description

165-12
firecnrfy12-13
Approving the Fire Department CNR for fiscal year 2012-2013 in the amount of \$202,000 with proposed expenditures outlined in the resolution.

(Approved)

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MIDDLETOWN: That the Fire Capital Non Recurring (CNR) will not expire at year end; and that the following Fire Capital Non-Recurring (CNR) Budget for FY 12/13 for the Fire Department is established as follows:

Fire CNR FY 12/13	
Description	Amount
Major Appliances	\$ 3,500
Station Parking Lot Repairs	\$ 15,000
Major Facility Repairs	\$ 20,000
Staff Vehicles (Pick-up Truck)	\$ 70,000
Hose/Fire Equipment	\$ 12,000
Marine/Dive Upgrades	\$ 12,000
ATV Trailer	\$ 6,000
SCBA/Spare Bottles	\$ 15,000
Hurst Rescue Equipment	\$ 15,000
Radio Equipment	\$ 12,000
Station Furniture	\$ 4,000
Metering Equipment	\$ 5,000
Defibrillator Replacement	\$ 5,000
Computers	\$ 5,000
Outdoor Power Equipment	\$ 2,500

TOTAL \$202,000

Fiscal Impact: No impact on FY 12/13 Budget – From Fund Balance

Agenda Item 12-11

Councilwoman Bartolotta reads and moves for approval agenda item 12-11 and her motion is seconded by Councilman Santangelo. The Chair, seeing no discussion, calls for the vote. The vote is unanimous to approve with twelve aye votes. The Chair states the matter passes unanimously with twelve affirmative votes.

Resolution No. 166-12
File Name wswaterCNRtranslineitempipebedding
Description Approving a transfer from Water CNR Fund Balance in the amount of \$84.11 into line item 5010-06666-79459, entitled Pipe Bedding for fiscal year 2011- 2012 to correct a negative balance in the line item.

(Approved) BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MIDDLETOWN: That the Water Pollution Control Authority recommends to the Common Council that a transfer from Water CNR Fund Balance in the amount of \$84.11 be transferred to Line Item 5010-60000-79459-0000-000000-0000-000 entitled "Pipe Bedding" to clear this negative line item for the Fiscal Year 2011-2012.

Fiscal Impact: There is no fiscal impact.

Agenda Item 12-12

Councilman Berch reads and moves for approval agenda item 12-12; his motion is seconded by Councilman Santangelo. There is no discussion. The vote is called. It is unanimous to approve with twelve aye votes. The Chair states the matter passes with twelve affirmative votes.

Resolution No. 167-12
File Name pwbidwaiver58BernieO'RourkeDrImp
Description Approving the waiving of the competitive bidding requirement pursuant to Middletown Code of Ordinances, Section 78-8, to allow Bert Door Roofing to repair the roof of the building and shed at 58 Bernie O'Rourke Drive for a cost not to exceed \$36,000 and Wall Systems, Inc to install stucco at a cost not to exceed \$31,125.

(Approved) Whereas, the property at 58 Bernie O'Rourke Drive is in desperate need of improvements to repair the leaking roof and improve the condition of the exterior of the building; and

Whereas, in order to ensure the preservation of the sports memorabilia contained therein and to improve the condition of the building into a more useful meeting space, it is imperative that this project be completed as soon as possible to prevent further deterioration; and

Whereas, having the Chief Building Official oversee the entire project will eliminate the need to have drawings and specifications prepared, thereby reducing the total cost of the project; and

Whereas, the Chief Building Official has received three quotes for the roof replacement and three quotes for stucco replacement, with Bert Dorr Roofing and Wall Systems Incorporated providing the lowest quotes; and

Whereas, LOCIP funding has already been approved for this project; and

Whereas, the Purchasing and Standardization Committee has approved the requested Bid Waiver with a ____ vote on August 1, 2012.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MIDDLETOWN: That a bid waiver, in accordance with Section 78-8 of the Middletown Code of Ordinances, be approved to allow Bert Dorr Roofing to repair the roof for the building and the shed at a cost not to exceed \$36,000 and Wall Systems Incorporated to install the stucco at a cost not to exceed \$31,125.

Financial Impact Statement

LOCIP funding has already been approved for this project.

Agenda Item 13

Description Mayor's Appointments.

The Chair reads the appointments and asks for a motion to approve. Councilman Serra so moves and his motion is seconded by Councilwoman Kleckowski. There is no discussion and the vote is called. It is unanimous to approve with ten aye votes and one abstention by Councilman Santangelo on the Connecticut River Assembly portion of the vote. The Chair states the matters pass with one abstention by Councilman Santangelo on the Connecticut River Assembly portion of the vote.

Citizens Advisory Committee:
Reappointment of Patricia Murray to August 31, 2015.
Reappointment of Richard Pelletier to August 31, 2016.
Reappointment of Linda Wallace to August 31, 2015.

- Inland/Wetlands and Water Courses Agency. Alternate:**
Reappointment of Gabriel Russo to October 31, 2017.
- Middletown Preservation and Design Review Board:**
Reappointment of Steven Kovach to July 31, 2015.
Reappointment of Brian Kronenberger to July 31, 2015.
Reappointment of Benjamin Shoemaker to July 31, 2015.
- Planning and Zoning Citation Hearing Officer:**
Reappointment of Sarah Shapiro to February 1, 2014.

(Approved)

<u>Agenda Item</u>	14
Description	Contingency Fund Transfers
	<p>The Chair states there are two contingency fund transfers to report: \$500 into account number 1000-27000-57030-0708, Community Misc. Expense for a donation for an Eagle Scout Project to install a solar powered light on the flag pole located on the Veteran's Green; \$300 into account number 1000-27000-52165, Professional Membership to cover expenses associated with the Regional Mental Health Board.</p>
<u>Agenda Item</u>	15
Description	Questions to Directors on Nonagenda Items
	<p>The Chair asks if there are any questions to directors on nonagenda items. There are none.</p>
Motion to Adjourn	<p>Councilman Serra moves to adjourn and is seconded by Councilman Berch. The Chair calls for the vote; it is unanimous with twelve ayes. The Chair adjourns the meeting at 8:31 p.m.</p> <p>ATTEST:</p> <p>MARIE O. NORWOOD COMMON COUNCIL CLERK</p>